

## SOUTH CUYAHOGA

## **SPORTSMEN'S**

# ASSOCIATION, INC.

## Last Updated:

Wednesday, January 04, 2017

## TABLE OF CONTENT

#### CHARTER

#### **OBLIGATION OF A GOOD MEMBER**

#### **CLUB ACTIVITIES**

#### PROMOTED FUNCTIONS

#### CONSTITUTION

#### ARTICLE I NAME, LOCATION. PURPOSE AND SEAL

- -Section 1: Name
- -Section 2: Location
- -Section 3: Purpose
- -Section 4: Seal

#### ARTICLE II MEETINGS

- -Section 1: Regular Meetings
- -Section 2: Regular Meeting Location
- -Section 3: Executive Meetings
- -Section 4: Executive Meeting Location
- -Section 5: Changing Executive Meeting Location
- -Section 6: Parliamentary Rule
- -Section 7: Failure to Call Meetings
- -Section 8: Quorum
- -Section 9: Corporate Meeting

#### ARTICLE III OFFICERS AND DUTIES

- -Section 1: Officer
- -Section 2: President
- -Section 3: Vice President
- -Section 4: Secretary
- -Section 5: Treasurer
- -Section 6: Membership Officer
- -Section 7: Past Presidents
- -Section 8: Trustees
- -Section 9: Committees

## ARTICLE IV TERMS OF OFFICE DUTIES OF OFFICERS AND DIRECTORS

-Section 1: President

-Section 2: Vice-President

-Section 3: Secretary

-Section 4: Treasurer

-Section 5: Membership Officer

-Section 6: Trustees

-Section 7: Members

-Section 8: Nominations and Elections

-Section 9: Vacancy in Office

#### ARTICLE V MEMBERSHIP AND DUES

-Section 1: Gold Member

-Section 2: Life Member

-Section 3: Junior Member

-Section 4: Spouse Member

-Section 5: Regular Member

-Section 6: New Members

-Section 7: Membership Classes

#### **BY-LAWS**

ARTICLE I Call for election

**ARTICLE II Voting** 

**ARTICLE III Regular Meeting** 

ARTICLE IV Trustees

ARTICLE V Treasure Report

**ARTICLE VI Work Parties** 

ARTICLE VII Committee Chairperson

ARTICLE VIII President

**ARTICLE IX Financial Disbursements** 

ARTICLE X High Dollar Disbursement

**ARTICLE XI Duties of President** 

**ARTICLE XII Vacancy of Office** 

**ARTICLE XIII Membership Officers Duties** 

**ARTICLE XIV Secretaries Duties** 

**ARTICLE XV Treasures Duties** 

ARTICLE XVI Board Membership Bond

**ARTICLE XVII Committee Duties** 

ARTICLE XVIII Expelling Officers or Trustees

ARTICLE XIX Eligibility for Office

ARTICLE XX Trustee approval of all activities

ARTICLE XXI Changing Constitution or By-Laws

**ARTICLE XXII Camping** 

ARTICLE XXIII Liability

**ARTICLE XXIV Hunting and Regulation Changes** 

ARTICLE XXV SCSA Members Only

ARTICLE XXVI Individual Liability

ARTICLE XXVII Fines

ARTICLE XXVIII Resolution to Dissolve

ARTICLE XXIX Conservation

ARTICLE XXX Membership Qualifications

ARTICLE XXXI Alcoholic Beverages or Medications

ARTICLE XXXII Length of Meeting

ARTICLE XXXIII Membership Classes

ARTICLE XXXIV Meeting Behavior

ARTICLE XXXV Disabilities Acts

## REGULATIONS

## -HUNTING REGULATIONS

-ARCHERY RANGE REGULATIONS AT RIDGE ROAD

-FISHING REGULATIONS

-TRAP AND SKEET

-MUZZLE LOADING RIFLE RANGE RULES

-RULES AND TERMS OF AGREEMENT BY SHOOTERS USING SOUTH CUYAHOGA SPORTSMEN'S ASSOCIATION RANGES

-CHATHAM RANGE RULES

-POSTED CHATHAM RANGE RULES

## ADDENDA

- EMPTY CHAMBER INDICATOR

- GENERAL RULES OF DEBATE

- POLICIES

## **Constitution vs. Bylaws**

## The Constitution:

Is concise Clarifies the group's purpose

Explains the fundamental purposes of the group

Provides the basic framework for the group's processes

Provides historical perspective

Is rarely revised

## **Bylaws:**

Outline specific procedures for the group's functioning

Help group conduct business in an orderly manner

Provide further definition to the constitution

Easily revised, and revised regularly as procedures change

Bylaws are rules adopted by a group for its own meetings or affairs.

Bylaws cover such areas as:

The number of members needed to constitute a quorum (enough members to vote on an issue or proposal).

Create procedure for filling an office that has been vacated during the year.

Create procedure for impeachment of delinquent members and officers.

## Policies:

A policy is typically described as a deliberate plan of action to guide decisions and achieve rational outcome.

A policy is a plan or course of action to be taken by an organization.

## CHARTER

To promote the interest of legitimate sport with rod, bow, and gun; to propagate and restock suitable fields and streams with game and fish; to uphold and enforce the laws for the protection and propagation of fish and game within the state in general, and in particular in the territory covered by the Association, to cultivate and assist them in every way possible in the protection of their property from damage by persons in pursuit of game and fish; to promote fishing; to establish game sanctuaries; to promote all allied sports such as trap and skeet shooting; rifle and pistol shooting; fly and bait casting; trapping, archery, dog coursing, hunter education, trapper education, archery education and do any and all things deemed suitable or necessary for promoting the welfare and well being of said Corporation.

## **OBLIGATIONS OF A GOOD MEMBER**

This is a volunteer, non-profit organization. The efforts that are put forth in activities of the organization will increase both its financial condition and the prestige it holds in the community; also the effort you put forth will give you a sense of belonging and accomplishment.

Club members are needed to perform volunteer work activities as requested so that the club can continue to operate without substantially raising dues.

Examples of activities that you may be requested to participate in are painting, general clean-up/maintenance of properties, tree planting, club picnic, Turkey Shoots, Ham Shoots, or associated activities.

One important thing to remember is that you get out of the organization only what you put into it. If you have any talent to contribute to any of the listed activities, feel free to inquire and offer your services, as they are needed for a successful organization.

## **CLUB ACTIVITIES**

CLUB ACTI
Archery
Rifle Shooting
Pistol Shooting
Casting
Field Trials (Flushing and Pointing Dogs)
Trap Shooting
Skeet Shooting
Fishing
Trapping
Scout Camping
Picnics
Basic Marksmanship
Hunters Safety Course
Muzzle Loading Shoots
Youth Activities
Hunting
Sporting Clays
Five Stand

## **PROMOTED FUNCTIONS**

#### Fee Charged Activities-

Ham Shoots

**Turkey Shoots** 

Archery Shoots

Paid Invitational Shoots

Field Trials

**Trap Shoots** 

Skeet

Rifle Shoots

Five-Stand

Sporting Clays

International Defensive Pistol Association (IDPA)

**Indoor Pistol Shoots** 

### **Special Sponsored Programs-**

Annual Picnic

**Big Game Dinners** 

Clambake

Crawfish Boil

Fundraising Events

Steak and Clay

Scholarship

## CONSTITUTION OF THE SOUTH CUYAHOGA SPORTSMEN'S ASSOCIATION, INC.

## January 4<sup>th</sup> 2017

## ARTICLE I NAME, LOCATION, PURPOSE AND SEAL

#### Section 1

**Name:** The name of this organization shall be South Cuyahoga Sportsmen's Association, Inc., for identification purposes, it will be referred to in this Constitution and By-Laws as the "Association" or "SCSA" and will have the functions of a not-for-profit corporation.

#### Section 2

**Location:** The real estate ranges, buildings, equipment, and other property of this Association are situated in Cuyahoga and Medina County, Ohio

## Section 3

Purpose: The purpose of this Association shall be to:

- 1. Foster and promote the education, conservation, appreciation, knowledge and enjoyment of the arts of fishing, archery, trapping, and hunting, sportsmanship, promoting and encouraging active participation in this Association
- 2. To encourage among its members good fellowship and cooperation in all the activities of this Association, and to perform any other functions of a not-for-profit corporation
- 3. Not to make profits but to own, establish, and maintain target ranges and such other recreational facilities as from time to time may be determined necessary and expedient for the social enjoyment of its members

- 4. To have as its object the promotion, aid and encouragement of nonpartisan policies and legislation looking to the conservation of our natural resources of game, fish, forest and streams
- 5. To provide instruction in the lawful and safe use of firearms

## Section 4

**Seal:** The corporate seal shall be of an acorn shape with the name "South Cuyahoga Sportsmen's Association, Inc.", inscribed at the top cap; and within the shell a crossed gun and rod with a pheasant and a duck at the top of the shell and a fish and rabbit at the bottom and a dog head in the center.

## ARTICLE II MEETINGS

#### Section 1

**General Meetings:** The General monthly meeting of this Association shall be held on the first (1st) Wednesday of each month at 7:00 P.M.

#### Section 2

**Location (General Meeting):** The Board of Trustees shall designate the present meeting place of the Association. If the location of the General monthly meeting is changed it will be announced one month before in the previous monthly meeting, on the Association's website <u>www.scsasportsmen.com</u>, and announced in the monthly newsletter should time permit.

## Section 3

**Executive Meetings:** The Trustees monthly meeting of this Association shall be held on the second (2nd) Wednesday of each month at 7:00 P.M.

## Section 4

**Location:** (Trustees Meeting) The location of the next following Trustees monthly meeting will be announced by the acting President and entered into the minutes of the current meeting.

## Section 5

**Changing Location:** (Trustees Meeting) The Board of Trustees shall have the right to specify in each meeting the location, if changed, of the next Board of Trustees meeting location.

### Section 6

#### **Parliamentary Rules:**

In the conduct of all meetings, Robert's Rule of Order shall govern.

- 1. Meeting called to order.
- 2. <u>The Pledge of Allegiance</u> shall be recited at all meetings.
- 3. Roll call of Officers and Trustees
- 4. Correspondence (Guest speakers)
- 5. Reading and disposition of any unapproved minutes
- 6. Read and approve Treasurer's report
- 7. Reports of standing committees
- 8. Reports of special committees
- 9. Old business
- 10. New business
- 11. Suggestions for the good of the Club
- 12. Announcements
- 13. Adjournment

## Section 7

**Failure to Call Meetings**: If the President or Officers refuse to call or fail to call monthly meetings for three (3) consecutive months, five (5) members may then call a meeting after giving at least sixty (60) members in good standing a ten (10) day, advanced, written notice as to the time and place of the proposed meeting. The rest of the membership should be notified by using the Association's email system. The notice should contain within the body, the date, time, place, and members calling the meeting.

## Section 8

**Quorum:** A quorum for the General meeting shall be the attending members in good standing. A quorum for The Board of Trustees shall be twelve (12). A quorum of The Board of Trustees is required to conduct all formal business of the Association. \*Article IV of the Bylaws states all elected Officers shall become Trustees during their term of office.

## Section 9

**Corporate Meeting:** The First General Meeting held on any given year will be designated as the Annual Corporate Meeting to announce the ratification\* of the Charter, Constitution, By-laws, all Regulations and Associations Executive Board, Committees, and any other duties as needed by the Corporate Meeting. **\*ratification** (making something valid by formally ratifying or confirming it; "the ratification of the treaty"; "confirmation of the appointment")

## ARTICLE III OFFICERS AND DUTIES

#### Section 1

**Officers**: The Executive Officers of South Cuyahoga Sportsmen's Association shall be the President, Vice President, Secretary, Treasurer, and Membership Secretary. The Board of Trustees is made up of twelve (12) Trustees and four (4) Alternate Trustees. Officers shall perform the duties prescribed by this Constitution and its Bylaws. To be nominated or elected, a member must be in good standing for a period of at least three consecutive years prior to being nominated or elected. A member may be elected to only one office.

#### Section 2

**President:** The President shall be responsible for the overall direction of the affairs of the Association, shall appoint all Committee Chairpersons with approval by majority vote of the Trustees, and shall supervise the performance of the other officers, trustees, committee chairpersons, and other appointees. The President shall chair the business and Trustee meetings and shall ensure that the intent and purpose of this Constitution and its Bylaws are met

## Section 3

**Vice President:** The Vice President shall assist the President in the performance of their duties, shall perform such other duties as may be assigned by the President, and shall serve as President until the next election should the President be unable to continue in office for any reason. The Vice President shall preside as Chairperson of the By-Laws Committee and keep accurate records of any changes made to the By-Laws and Constitution and be able to produce same upon request.

#### Section 4

**Secretary:** The Secretary shall produce and maintain minutes of the annual business meeting and all Trustees meetings and distribute said minutes to the members of the Trustees within a reasonable time as directed by the President and shall perform such other duties as may be assigned by the President.

#### Section 5

**Treasurer:** The Treasurer shall maintain all of Association's financial records, shall supervise all deposits and disbursements of funds at the direction of the President, shall report all financial transactions in writing to the President and Board of Trustees on a monthly basis, shall ensure that all Officers and Trustees prepare an estimate of their expenses to assist in the preparation of the annual budget, shall prepare the annual financial statement and shall assist the President in all financial planning.

#### Section 6

**Membership Secretary:** The Membership Secretary shall maintain a list of all members of the Association, collect dues and keep financial records in connection with membership dues, and shall perform such other duties as may be assigned by the President.

#### Section 7

**Past Presidents (Emeritus)**: Presidents (Emeritus) shall remain in advisory capacity only. Presidents (Emeritus) shall not present motions or vote at Trustees meetings.

#### Section 8

**Trustees**: The Trustees shall oversee real estate, ranges, buildings, equipment, and other property of this Association and perform such duties as may be assigned by the President.

#### Section 9

**Committees**: The Committees shall oversee the different activities, events, and functions as needed to perform the day to day Association duties as required and perform such duties as may be assigned by the President.

## ARTICLE IV TERMS OF OFFICE DUTIES OF OFFICERS AND TRUSTEES

Section 1

**President:** Any member may run for office having a minimum of three (3) consecutive years experience as Trustee. This position is for one (1) year term.

#### Section 2

**Vice President:** Any member may run for office having a minimum of three (3) consecutive years experience as Trustee. This position is for one (1) year term.

#### Section 3

**Secretary:** Any member may run for office having a minimum of three (3) consecutive years experience as Trustee or Chairman. This position is for one (1) year term.

#### Section 4

**Treasurer:** Any member may run for office having a minimum of three (3) consecutive years experience as Trustee. This position is for one (1) year term.

#### Section 5

**Membership Secretary:** Any member may run for office having a minimum of three (3) consecutive years experience as Trustee or Chairman. This position is for one (1) year term.

#### Section 6

**Trustees**: Any member may run for office having a minimum of three (3) consecutive years experience as a Chairman OR five (5) consecutive years as a member. This position is for three (3) year term. Upon expiration of the elected terms, four (4) Trustees shall be elected for a term of three (3) years, to replace the retiring trustees. At the annual election of Trustees, the next four highest nominees will act as alternates for the year.

## Section 7

**Members**: Membership shall be open to any person who supports the purpose of the Association and who meets the requirements set forth in the Bylaws.

## Section 8

**Nominations and Elections**: Nominations for all positions open for election will open at the regular November monthly meeting and will close prior to the election at the November meeting. Election of officers shall be at the regular meeting in November of every year. Candidates receiving a simple majority of votes at a valid meeting of voting members shall be declared elected. In the case of a tied vote, the presiding officer may cast the deciding

vote. Newly elected officers shall take office at the January regular monthly meeting following their election in November.

#### Section 9

**Vacancy in Office:** In case of a vacancy in the executive office of President, the Vice President shall assume such office and duties.

In case of a vacancy in any other executive office (Vice President, Treasurer, Secretary and Membership Secretary) the President shall appoint a replacement for the unexpired term of that office subject to a majority of Board of Trustees' approval.

In case of Treasurer and Secretary if no Member in good standing is willing to assume the position of the vacancy, the President may go outside of the organization to fill the position.

The attending Treasurer and or Secretary would NOT hold voting or membership privileges.

In case of a simultaneous vacancy in the offices of President and Vice President, the Trustees shall, by majority vote, fill the unexpired terms.

## ARTICLE V MEMBERSHIP AND DUES

#### Section 1

#### **Gold Card Member:**

- 1. Any member in good standing, with 20 years of continuous membership, joining after Sept. 1, 1999 and is at least 65 years of age or older shall become eligible for a Gold Card membership.
- 2. Any member in good standing, with 30 years of continuous membership, joining prior to Sept. 1, 1999 shall become eligible for a Gold Card membership.
- 3. Any member in good standing, with 40 years of continuous membership, joining after Sept. 1, 1999 is eligible for a Gold Card Membership.
- 4. A Gold Card Member shall have voting privileges
- 5. Regulations at 65 years of age.
  - a) Gold Card Member 65 years of age or older are exempt from the work party requirements.

- b) Gold Card Members under the age of 65 are not exempt from the work party requirements.
- c) Life Members 65 years of age or older are exempt from the work party requirements.
- d) Life Members under the age of 65 are not exempt from the work party requirements.
- 6. Annual Liability Release form IS required
- 7. Participation in annual fund raiser IS required

## Section 2

## Life Member:

- 1. Pay a one time membership fee
- 2. A Life Member shall have voting privileges
- 3. Work Party Requirements are in effect until age 65.
- 4. Annual Liability Release Form IS required
- 5. Participation in annual fund raiser IS required
- 6. All first year members are required to do work parties regardless of age

## Section 3

## **Junior Member:**

- 1. Must be under the age of 18 (or until high school graduation) preceding the next annual dues collection time
- 2. A Junior Member shall NOT have voting privileges
- 3. Dues are required
- 4. Annual Liability Release form IS required

## Section 4

## **Spouse Member:**

- 1. Must be spouse of regular member
- 2. Other activities of regular member pertain to spouse
- 3. Annual Liability Release form IS required
- 4. Spouse Member does NOT have voting privileges
- 5. If Spouse wishes to participate in hunting work parties apply

## Section 5

## Annual Member:

- 1. Must be over the age of 18 preceding the next annual dues collection time
- 2. An Annual Member shall have voting privileges
- 3. Dues and work parties are required

- 4. Annual Liability Release form IS required
- 5. Participation in annual fundraiser IS required

Section 6

## New Member (First Year Only):

- 1. Must be over the age of 18 preceding the next annual dues collection time
- 2. A New Member shall have voting privileges
- 3. Dues and work parties are required
- 4. Annual Liability Release form IS required
- 5. Participation in annual fund raiser IS required
- 6. Three (3) Work Parties needed, regardless of age.

## Section 7

## **Membership Classes:**

- 1. A Special Member shall NOT have voting privileges
- 2. Annual Liability Release form IS required
- 3. The Board of Trustees provides special membership classes and has provisions in place for special memberships.

End of Constitution

## BY-LAWS OF THE SOUTH CUYAHOGA SPORTSMEN'S ASSOCIATION, INC.

#### January 4th, 2017

## ARTICLE I

Upon the President's call for elections at the November General Meeting all SCSA business will cease. The membership secretary will check the members' eligibility, for nomination as an officer or trustee of SCSA. All candidates will be given two minutes to state their qualifications.

## ARTICLE II

Voting shall be by secret ballot. Proxy votes and or absentee ballots will not be recognized. Proxy: defined as a member giving another member the right to vote as he sees fit. Current membership card will need to be presented to vote. Junior members shall not vote or be eligible to run for office of SCSA. A member may run for only one office per election year. All voting not following the Constitution and Bylaws will be considered null and void.

## ARTICLE III

A regular meeting of the membership shall be held the first Wednesday of each month. The Trustees of this Association shall meet every second Wednesday of each month throughout the entire year to transact all business pertaining to said Association. At the Trustees meeting, the President shall vote only when it is necessary to break a tie. Special meetings shall be held at such time and place as ordered by the President.

## ARTICLE IV

All elected Officers shall become Trustees during their term of office. Any Officer, Trustee, or Alternate Trustee missing two (2) consecutive meetings or three (3) meetings in any calendar year shall be automatically dismissed from any further part in such office for the remainder of his elected term,

provided such absence has not been excused by the Trustees. When any Trustee's position is vacated, a successor for the office shall be appointed by the President from the alternate trustee having the highest number of votes, until the next general election at which time the remainder of the unexpired election year shall be fulfilled by the nominee receiving the fifth (5) highest number of votes for trustee. In the event that a full slate for trustee is not filled (four (4) Trustees and four (4) alternates) the President with a majority vote of the Trustees shall appoint four (4) alternate Trustees. A Quorum of twelve (12) Trustees is required for conducting all official business. The President shall appoint the alternate Trustees to Sergeant at Arms.

## ARTICLE V

Treasurer's report will be given at each monthly meeting. Treasurer's report can be waived due to absence of The Treasurer or by motion from the membership.

## ARTICLE VI

- 1. All members in good standing shall be notified of all general meetings by the secretary via newsletter, email, or on the SCSA Website.
- 2. Membership runs from January 1 to December 31. Membership fees are due in full by January 1 of each year.
- 3. Members whose fees are not paid by the March General Meeting (the grace period) are delinquent and will be dropped from the membership roll. The full annual fee, plus any missed work parties, and a late fee must be paid for reinstatement.
- 4. Renewing members are required to participate in (3) work parties during the year. A work party sticker can be earned by assisting with club events (i.e. The the Annual Picnic, Ham and Turkey Shoots, Archery Shoots and Sporting Clay Shoots and others as needed) working on grounds and building maintenance and assisting the conservation Committee in its special mission of creating and maintaining wildlife habitat. An assessment of \$50.00 will be made for each missed work party.
- 5. First year members, must complete (3) work parties. The Board of Trustees will have the right to assign work parties as needed for first year members.
- 6. While on club property and leased lands, junior members and all guests

under age 18, must be under direct supervision of a senior club member.

- 7. Parents are subject to reprimand and may be subject to loss of membership for failure to supervise their children. Junior member is defined as a person that has not reached his or her eighteenth (18) birthdays or reached the age of 19 but not graduated from high school and has paid the membership fee set by the Trustees.
- 8. <u>Application for membership must be presented at a regular meeting</u> <u>by the applicant recommended by an SCSA Member</u> and signed by an officer or Trustee. Notice will be sent by mail to the applicant. At this time, the applicant may join the Association.

## ARTICLE VII

All committees and committee chair persons shall be appointed by the President with the approval of the Board of Trustees. The President shall be ex-officio member of all committees.

## ARTICLE VIII

It shall be the duty of the President to actively participate in all the duties of the appointed committees. The committee chairman is responsible to notify the President of any meetings to be held. The President or designate shall preside at all meetings of this Association.

## ARTICLE IX

- 1. Any funds other than normal operational expenditures of the South Cuyahoga Sportsmen's Association shall be disbursed by the Treasurer only on order of the President, after approval of a majority of the Board of Trustees.
- 2. A sum of five hundred (\$750.00) dollars or less may be disbursed by the President in any one month, without previous approval of the Board of Trustees. Any such expenditure shall be reported to the Board at the next meeting.

3. Revenues from all promoted functions or fee charged activities by South Cuyahoga Sportsmen's Association, such as Ham Shoots, Turkey Shoots, Picnics, Ox Roasts, Archery Shoots, Sporting Clays, etc., must be turned over to the Association as soon after the event as possible. All activity and committee reports must be itemized and handed to the Treasure.

## ARTICLE X

- 1. Any expenditure amount in excess of five thousand (\$7,500) dollars must be approved by a majority vote of the Trustees and by a majority vote of a general membership meeting.
- 2. The Board of Trustees shall have the authority to raise money (\$5,000 or more) from the membership, (individual or collectively) by means of bond or notes.
- 3. Guarantees of payback subject to Board of Trustees and majority vote of the membership. Vote to be taken at any regular scheduled general meeting.

## ARTICLE XI

The duties of the Vice President shall be as follows: In case of absence of the President, the Vice President shall assume such officiate. The Vice President must record any changes in by-laws.

## ARTICLE XII

In case of a vacancy in the office of President, the Vice President shall assume such office and duties. In case of a vacancy in any executive office (Vice President, Treasurer, Secretary and Membership Secretary) the President shall appoint a replacement for the unexpired term of that office subject to a majority of Board of Trustees approval. In case of a simultaneous vacancy in the offices of President and Vice President, the Trustees shall, by majority vote, fill the unexpired terms.

## ARTICLE XIII

The Membership Secretary must keep and active and up-to-date file of the complete membership in the Association, and to notify membership of

general meetings and functions. The Membership Secretary must show and deliver all records on order of the President or Board of Trustees. The Membership Secretary shall notify the membership of all meeting and functions and shall collect all dues and assessments. All funds collected by the Membership Officer are to be immediately turned over to the Treasurer.

## **ARTICLE XIV**

The duties of the Secretary shall be to record the minutes of any regular, Trustees, or special meetings and attend promptly to such correspondence and duties as ordered by the President. The Secretary must show and deliver all records of the Association by order of the President or Board of Trustees. The Secretary must keep an active and up to date file of all correspondence and minutes of the Association. The Secretary must provide four (4) copies of minutes for the President, Vice President, Treasurer, and Membership Secretary.

## ARTICLE XV

The duties of the Treasurer shall be to receive and deposit all moneys to the credit of the Association in a Bank approved by the Board of Trustees. The Treasurer shall disburse the funds of this Association as stated in Article IX and X of the By-Laws. The Treasurer shall keep an accurate and up to date record of all the funds of this Association. The Treasurer shall make a monthly report of the funds to the Board of Trustees at the regular Trustees meeting. The final report on club activities shall be given by the Treasurer as soon after the event as possible. The Treasurer shall exhibit an up to date bank balance at each Trustee meeting. The Treasurer shall prepare an annual report of the financial condition of this Association and be ready to show all financial records by order of the President or the Board of Trustees. The Treasurer will be responsible for supplying appropriate information to the auditor for tax purposes. The Treasurer will assist in the preparation of tax forms and shall pay each tax liability with SCSA funds.

The Treasurer must provide (3) copies of the Treasurer's monthly report to the President, Vice-President and Secretary.

## ARTICLE XVI

A suitable bond shall be furnished for the Membership Secretary and Treasurer at the discretion of the Board of Trustees.

## ARTICLE XVII

All committee Chairmen, of each activity, are to give a financial report to the Treasurer within 30 days of each activity.

## ARTICLE XVIII

Any officer, or Trustee, or Member in violation of the Constitution or By Laws shall be brought before the Board of Trustees for a preliminary hearing of said violation. If deemed necessary by the Board, the matter will go before the membership for a vote on expulsion by a majority vote by ballot of the members present at a regular monthly meeting.

Officers and the Board of Trustees will decide cases concerning firearm and hunting violations.

## ARTICLE XIX

A member must become a committee chairperson/co-chairperson for 1 year in order to become a Trustee and serve as a Trustee for 3 years before running for an executive office.

## ARTICLE XX

The Trustees must approve all activities.

## ARTICLE XXI

No change can be made in this constitution and by-laws, except by a majority vote at a general membership meeting conducted as follows: A discussion of the proposed changes at one monthly membership meeting and voting on the proposed changes at the next monthly general membership meeting. Any proposed changes will be published on the website and announced in the newsletter.

## ARTICLE XXII

There will be no camping on this Association's Club Grounds unless the Trustees grant permission. Camping will ONLY be permitted in the proper designated areas.

## ARTICLE XXIII

All SCSA related decisions of Officers and Trustees and committee chairpersons shall not be held liable as representatives for the SCSA. The South Cuyahoga Sportsmen's Association will assume all liability.

## ARTICLE XXIV

By-laws incorporated amendments that contain: General rules of debate, Special membership definitions, Disabilities act other definitions along with range and hunting regulations, not part of the by-laws, can be changed by the Officers and Trustees.

## ARTICLE XXV

The facilities and property of SCSA is for the exclusive use of SCSA members only, except during sanctioned club events.

## ARTICLE XXVI

Each person agrees to assume individual liability and responsibility for any accident(s) in which THEY CAUSE injury or property damage to themselves, or others, while ON, USING, or PARTICIPATING in any function during these sessions.

## ARTICLE XXVII

In cases of membership discipline, the Board of Trustees of South Cuyahoga Sportsmen's Association shall have the right to monetarily fine said member no more than \$50.00 per each infraction. Should said member refuse to pay the fine, said member places themselves upon suspension from all events and privileges of membership of South Cuyahoga Sportsmen's Association. Reinstatement of suspended SCSA member shall rest with satisfaction of the Membership Officer, with notification of reinstatement to the Board of Trustees of South Cuyahoga Sportsmen's Association.

## ARTICLE XXVIII

<u>Resolution to Dissolve</u> – Should it become necessary to dissolve South

Cuyahoga Sportsmen's Association, Inc. ("SCSA"), the Officers and Trustees shall first convene a meeting among themselves for the purpose of drafting and approving a resolution to dissolve. This resolution shall contain provisions, consistent with paragraph 2 below, necessary to affect a complete dissolution of SCSA, payment of its outstanding tax liabilities and other obligations, disposition of all of its assets and otherwise winding up its affairs. The resolution must be approved by a simple majority of the Officers and Trustees.

<u>Provisions Required</u> – The resolution to dissolve must, as a minimum, provide that the assets of SCSA, which are already liquidated as of the date of the resolution, (excluding real property) shall be used first to satisfy any outstanding tax obligations and other debts or administrative expenses owed by the corporation or needed to affect the dissolution process. Any such funds or liquid assets which remain after this are to be donated to the Ohio Department of Natural Resources, Division of Wildlife, or its successors or assigns, to be used exclusively for the conservation of wildlife in the State of Ohio and its habitat. Any real property held by SCSA as of the date of the resolution to dissolve is to be deeded to the State of Ohio, subject to a restrictive covenant requiring it to be maintained as public lands, that it is not to be developed, except to a reasonable extent necessary for its use consistent with hunting, fishing, trapping, target shooting or camping and for no other purpose. The Resolution shall provide for any other action necessary to wind up the affairs of SCSA

<u>Ratification of Resolution to Dissolve</u> – consistent with Ohio Revised Code Section 1701.86 etc., the resolution to dissolve must be ratified according to the following requirements.

<u>Ratification by the Officers and Trustees</u> – the officers and trustees of SCSA may vote by a simple majority to ratify the resolution to dissolve without a general vote by the membership, if and only if one of the following circumstances should apply:

- 1. SCSA has been adjudged as bankrupt in the United States District Court for the Northern District of Ohio, Eastern Division.
- 2. SCSA has made a general assignment for the benefit of its creditors pursuant to Ohio Revised Code Chapter 1313.
- 3. SCSA is a defendant in general creditors' suit or suit in which the

corporation's affairs are to be wound up and the Court has given leave for the corporation to dissolve.

- 4. All or substantially all of the assets of SCSA have been sold at judicial sale.
- 5. The articles of incorporation were canceled for failure to file annual tax returns; SCSA has not been reinstated and does not desire to be reinstated.

<u>Ratification by the General Membership</u> – in all other circumstances not specified in the above in paragraph, the resolution to dissolve must first be approved by a simple majority vote by the officers and trustees and then presented to the general membership for a vote before it may be acted upon. The Board of Officers and Trustees shall make best efforts to serve each member in good standing by ordinary U.S. mail to each member's last known address with a notice of the date and time of the meeting at which the vote is to be taken. Any member who does not attend this meeting waives his or her right to cast a vote and a quorum shall consist of the number of members who actually attend the meeting. Attendance at the meeting shall be recorded. Ratification of the resolution to dissolve shall be by a simple majority vote cast by said quorum.

## ARTICLE XXIX

Follow all good plans of conservation and propagation of our natural wildlife and resources. To uphold and enforce the Laws for the protection and propagation of Fish and Game, within the State of Ohio in general and in particular, in the territory covered by the Organization. To cultivate the good will and seek the cooperation of Farmers and Landowners and assist them in every way possible in the protection of their property from damage by persons in pursuit of Fish and Game. ALWAYS ASK FARMER AND LANDOWNERS FIRST.

To further such legislation as is proper to provide better Hunting and Fishing. To lease land for the purpose of controlled hunting and fishing, and all allied activities instrumental in developing recreational interest and sporting activities. Establish fish and game sanctuaries and do all things necessary to maintain and propagate them to the best of our ability.

## ARTICLE XXX

- 1. Membership in this organization is subject to the following qualifications: Any citizen of these United States of America shall be eligible to membership in this organization on approval of the trustees. Dues are to be established by the officers and trustees to be affirmed by a majority of the membership at a general meeting. The officers and trustees will govern the cost of all special permits. Special membership may be granted by the Officers and approved by the trustees.
- 2. Application for club membership must be made on an application form written and approved by the Board of Trustees. The applicant must agree to abide by the SCSA Constitution and all the rules and by-laws that govern this organization. All fees set by Board of Trustees. New members must be registered voters.
- 3. Membership may be closed as the Board deems necessary and not to be opened unless approved by the majority of the Board. (Membership stands closed at 1000 members.)
- 4. Gold Card Members shall be eligible for special hunting permits, given to members age 65 or older, free, when presenting Gold membership card. Junior memberships do not count for 30-year lifetime memberships.
- 5. While on club property and leased lands, members must carry a current SCSA membership card and display their membership badge. Members' vehicles must display an SCSA decal.
- 6. Servicemen returning from active duty and an honorable discharge (college Students returning from school) will be reinstated in good standing upon request and must adhere to the annual dues payment.
- 8. All dues paying members must be members of the N.R.A. \*NRA is the National Rifle Association.
- 9. The SCSA does NOT discriminate on the basis of age, race, creed, color, religion, national origin, disability or gender.

## **ARTICLE XXXI**

Any meeting that runs past 11:00 P.M. will stop, and all activities or motions at hand will be tabled until the next meeting; or a call for a vote (by the President) to continue the meeting past 11:00 P.M. to finish the business at hand.

## ARTICLE XXXII

The Executive Officers and Trustees have the right to establish "Special Membership" as provided by the Constitution of the SCSA. Each provision needs to be defined and added to the Bylaws as an amendment.

## ARTICLE XXXIII

In the event of a disruption during **any** SCSA meeting by any member or officer, the member or officer can ask for the floor and motion that the disruptive person(s) shall be asked to leave the meeting. If the majority favors the motion of dismissal said person(s) will be asked to leave the meeting.

## ARTICLE XXXIV

The South Cuyahoga Sportsmen's Association reconfirms its obligation under the following Disabilities Acts

Applicable Laws

a. Title VI, Title IX ADA, 504 Regulations

The statements and practices of each organization (membership makeup, publications, constitution or by-laws, policies and procedures) should reflect the intent of TITLE VI, TITLE IX, 504 and the Americans with Disabilities Act (ADA).

b. Title VI of the Civil Rights Act of 1964

No person in the United States shall, on the grounds of race, color, or national origin be excluded from participation in, be denied benefits of or be otherwise subjected to discrimination.

c. Title IX of the Education Amendments Act of 1972 No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination.

d. Section 504 of the Rehabilitation Act of 1973 & ADA No qualified handicapped individual in the United States shall solely by reason of his/her handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination.

End of Bylaws

## **ADDENDA**

The board of trustees and officers have the right to resolve any ambiguities or conflicts between the bylaws, regulations and common practice.

> **SCSA Hunting Regulations** Revised July 2019

South Cuyahoga Sportsmen's Association (SCSA) allows hunting on its Medina County property and leased lands according to the following rules and regulations. Hunting of any type is not allowed on the property in Cuyahoga County (Ridge Rd).

Members in good standing (members), are allowed to hunt and pursue game according to published Ohio Department of Natural Resources (ODNR) Federal seasons and SCSA rules if they have purchased an SCSA hunting permit along with any other permits required by State and Federal law. The SCSA hunting permits will be issued starting in September and are valid for the entire hunting season through the next year. The SCSA badge must be displayed while in the field and the permit available for inspection. It is a violation punishable by forfeiture of hunting and other privileges to loan a permit or otherwise use an SCSA hunting permit in a manner for which it is not intended. Violators will be required to appear before the board of trustees for mitigation. Failure to appear may result in further disciplinary action up to and including fines or dismissal from SCSA. The SCSA Board of Trustees and Officers will have the right to resolve any ambiguities or conflicts between bylaws, rules and common practice.

#### Safety and Courtesy

Safety and courtesy in and out of the field is of paramount importance and supersedes any other rules or regulations. Published rules and regulations are not meant to be all inclusive but as ground work for everyone to have a safe and enjoyable time. A safety zone map has been published and distributed and is available online on the clubs Shutterfly page under the maps tab

(https://scsasportsmen.shutterfly.com/pictures/1450).

 Do not shoot into or from any of the highlighted safety zones. If game goes down in a safety zone, hunters may enter it to retrieve the game, as long as their gun is unloaded and left outside the safety zone. Hunters may take a leashed dog to help expedite the process.

- Do not shoot towards any buildings, roads, parking areas, dogs or people.

-When hunting in a group, a picket line should be formed with all hunters maintaining a straight line left to right across the field to ensure optimum lanes to safely shoot game. Additional groups of hunters may not follow until the first group is a safe distance (100 yds. or more) away.

- Hunter orange must be worn in the field as required by law.

- If groups look like they will intersect in the field, each group should ensure that the other sees it and alter course to avoid a dangerous situation.

- Each hunter is responsible for where each shot goes and lands. If you are unsure- don't take the shot.

- Shooting at game on the water is not permitted as the shot can travel across the waterway. Shooting above the water in a safe direction is permitted.

- Personal vehicles, ATV's, UTV's or other motorized vehicles are to remain in designated parking areas unless being used for work parties, to support specific events or with special permission from the board.

Pursuant to SCSA's Commercial Bird Shooting Preserve License, hunting game birds (except turkey and migratory birds) outside the normal posted ODNR season will be allowed. For this reason, hunting game birds will be allowed on the Spencer Lake Rd, and Vandemark Rd property for an extended season from Sept 1<sup>st</sup> through April 30<sup>th</sup>. Hunting game birds on the Earhart Rd and leased properties will be permitted during the small game season (dates to be announced by game chairman) at which time the gun ranges will be shut down.

Cost for hunting permit for a regular member or gold card member under 65:

Three work parties -	\$100
Two work parties-	\$150
One work party-	\$200
No work parties-	\$250

Gold card members and Life members under 65 yrs. of age are not exempt from work party requirements.

Gold card members and Life members over the age of 65 along with past Presidents of SCSA are exempt from work party requirements and are eligible for no cost regular hunting permits. Members with handicaps will be given special consideration by the board of trustees.

Youth permits are available for \$25. Youth must hunt with a member with a regular or special permit.

#### Guest Permits

Guest permits are available for family members that will allow them to hunt with a member that has met all of the above requirements and has a valid SCSA permit.

Members are responsible for the guests meeting all regulations. Cost- \$35 per day. Limit of two days per year. Not available on release days or special events.

#### Hunting Rules and Regulations

Except as noted, seasons and bag limits will follow the State and Federal guidelines.

- The rifle and shotgun ranges will be closed on the main club grounds during the small game season and for special events. Dates will be published in the newsletter and online. Rifle and shotgun ranges will be open on Sundays from noon until sunset.
- Small game, pheasant and other game bird starting time will be no earlier than 9 am and will go to sunset Monday -Saturday on club owned and leased land and on Sunday from 9 am- noon on the main club grounds and 9 am to sunset on Spencer and Vandemark. Hunting on Sunday is not allowed on leased land.
- Dogs must be kept on leash and in control until the starting time.
- A limit of two birds of each species per hunter will remain in effect. Game taken on club owned property must be banded.
- Small game hunting will be suspended club wide during the Whitetail Deer gun season. The dates will be announced.
- Hunter orange must be worn anytime anyone is in the field during hunting season. Additional orange must be worn during the youth deer hunt per ODNR regulations.
- When the rifle and shotgun ranges are open, hunters should enter the grounds for the extended season through the Vandemark and Spencer Rd properties to avoid conflicts.
- Once a hunter has reached his limit for himself and party, dogs must be returned to a leash and/or kept at a heel. While hunters are encouraged to help other members without dogs to retrieve game, it is a violation of club rules to allow a dog to bump game that other members could otherwise pursue. Dog owners are responsible for their dogs' actions.

#### Dog Training

Dog training is allowed on all club grounds and is defined as training that does not include a gun with live ammunition. Guns firing blank rounds are acceptable. Dog training activities must not interfere with other scheduled events or any open ranges. Small game hunting and preserving game purchased for special events prior to or after the regular hunting season takes precedence over dog training. Every precaution should be made to control dog training in such a way as to not "bump" or drive game off of SCSA property. Driving such game off of club grounds or allowing dogs to "trap" game while training is a violation of club policy.

#### **Deer Hunting**

Deer hunting is allowed according to published seasons and bag limits established by the ODNR.

When at times such as archery season or special gun seasons, there are overlaps with small game season, deer hunters should proceed with caution. Orange should be worn so they can be seen by small game hunters and or visible on blinds.

Permanent tree stands are not permitted. If temporary tree stands are used during small game season, be sure that you can be seen.

#### <u>Addendum</u>

Game birds will be purchased and released in designated areas by club members for work party credit. Distribution will be dependent on member participation and as such the game committee chairman will have sole authority over areas and density of game to be released.

The amount of game purchased for season will depend upon the amount of money that is raised through game permit sales and other monies raised through special events from the previous year. The final amount for the season to be determined by vote of the board of trustees.

#### Purchase of an SCSA Hunting Permit includes the following liability release:

In consideration of being allowed to participate in South Cuyahoga Sportsmen Assn events, the registered participant acknowledges, appreciates, and agrees that:

1) The risk of injury from this and other known and unknown events and activities and/or the use of the related buildings, structures, equipment, tree stands, roads, bodies of water, land and all other real and personal property whether owned by SCSA or others is significant, including the potential for permanent paralysis and death, and while particular rules, equipment, and personal discipline may reduce this risk, the risk of serious injury does exist; and,

 I acknowledge and agree that the use of any equipment (Archery, Firearms etc) by myself or others on club premises or otherwise are inherently dangerous and high-risk activities whether such archery equipment are discharged by myself or others; and
 I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others, and assume full responsibility for my participation; and,

4) I willingly agree to comply with the stated and customary terms and conditions for participation. If, however, I observe any unusual significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest official immediately; and

5) I, for myself and/or as parent/guardian with legal responsibility of a minor participant, and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS South Cuyahoga Sportsmen Assn, its officers, directors, officials, agents, employees, volunteers, members, guests, other participants, and if applicable, owners and lessors of real property and personal property used to conduct the events and activities ("RELEASEES"), WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE, TO THE FULLEST EXTENT PERMITTED BY LAW.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK WAIVER, FULLY UNDERSTAND ITS TERMS, AND UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY REGISTERING TO ATTEND THIS EVENT AND SIGN BELOW, AND DO SO FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

# **REGULATIONS FOR THE ARCHERY RANGE AT**

## **RIDGE AND CHATHAM ROAD**

- 1. NO broad heads are to be shot into any of the excelsior target bales.
- 2. Broad heads are to be shot into a designated broad head pit.
- 3. There will be NO pre-cocking of any crossbow while on the range.
- 4. Crossbows will be cocked only when the shooter is at the designated shot marker or stake.
- 5. Crossbow bolts shorter than 20 inches are not permitted.
- 6. No random flight shooting or shooting straight up into the air.
- 7. The archery range and field courses will be closed during all clubsponsored events, such as Ham and Turkey Shoots and Club Picnics.
- 8. Archery shooting is restricted to the practice range only, during black powder woods walks or shoots.
- 9. When looking for lost arrows, leave bow in front of target butt.
- 10. If you are using the archery course for activities other than archery, wear bright colors so the members that are using the range for archery can see you.
- 11. If a member is going to go behind the target butt, place a bright colored object on the front of the butt for safety.
- 12. A knowledgeable adult should closely supervise the use of the archery range and any archery equipment by a minor.
- 13. The archery range is a shooting zone: use the same common-sense rules and procedures that apply to firearm ranges.
- 14. Report all unsafe conditions or need of repair instances to the archery committee chairman or an officer of the club.
- 15. No carrying of broad head arrows on Woods Course You will be considered hunting if caught.
- 16. Archery is restricted to members and immediate family (wife, husband and dependent children) and any other children under 18. Two (2) guests other than immediate family members are allowed two (2) times per year per member.

#### FISHING REGULATIONS

- 1. Fishing is restricted to members and immediate family (wife, husband and dependent children) and any other children under 18. Two (2) guests other than immediate family members are allowed two (2) times per year per member.
- 2. Live minnows as bait or released in Club waters will NOT be allowed.
- 3. A limit of six (6) fish of catfish is permitted per family per day.
- 4. A limit of three (3) trout per member per day is permitted.
- 5. RETURN to waters catfish under ten (10) inches and ALL bass.
- 6. Do not return blue gill, crappie, rock bass, sunfish, mud puppy, suckers, carp, goldfish, gar, or bullhead, regardless of size.
- 7. Ice fishing is permitted, maximum hole-size (12) twelve inches. Ice should be at least 4 inches thick.
- 8. Ohio frog season applies, with (10) ten frog daily limit; no tadpoles are to be taken.
- 9. Anglers may NOT use more than two (2) fishing lines whether fastened to a pole, rod and reel, or hand held line with up to three (3) hooks per line allowed.
- 10. Turtles are fair game with Ohio law applying.
- 11. The stocking of fish allowed only with the approval of the Board of Trustees.
- 12. No boating or swimming allowed.
- 13. Ohio State Stream Litter Law applies.
- 14. Clean up after yourself trash, bait containers, beverage cans violators will be subject to discipline when caught.
- 15. Ohio fishing license required.
- 16. Sign tally sheet posted at the lake.

# TRAP AND SKEET SPORTING CLAY AND FIVE STAND

- 1. All guns not being used will be placed in gun racks.
- 2. Only those shooters on active squads will be permitted on the firing line. The only exception will be for coaching inexperienced shooters.
- 3. All guns on the firing line will be pointed down range at all times.
- 4. Load your gun only when it is your turn to shoot and only at that time. Load only one (1) round at a time. Doubles are the only exception.
- 5. If a foul should occur in your gun, announce "Foul or Jam" and all shooting will stop until the jam is cleared.
- 6. All shooters will remain at their last position until the last shooter has fired his/her last round. This is courtesy.
- 7. Each shooter returning from the firing line will make sure his/her gun is cleared and open and an ECI (Empty Chamber Indicator) in place.
- 8. NO shot larger than  $\#7 \frac{1}{2}$  may be used.
- 9. Alcohol prohibited on any range.
- 10. NO horseplay on any range.
- 11. NO hand trap is permitted on Ridge Road grounds unless sanctioned by the Board of Trustees.
- 12. New times, dates, and events will be set by Officers and Trustees.
- 13. The Range Officers reserve the right to refuse anyone permission to shoot, if they feel they are incapable of handling a shotgun in a safe and sportsman like manner.

#### 15. FIREARM VIOLATIONS SUBJECT TO EXPULSION.

- 16. Hand trap shooting on Chatham grounds only allowed in designated area.
- 17. Trap at Ridge Road is restricted to members only. Trap, skeet, clays and 5-stand at the Chatham grounds are open to the public.

### MUZZLE LOADING RIFLE RANGE RULES

- 1. BLACK POWDER and black power substitutes.
- 2. No firearm will be capped or primed until the shooter is on the line.
- 3. A shooter with a misfire MUST stay on the line with muzzle pointed down range until problem is rendered safe. Range offices will assist.
- 4. When loading loose powder use a measuring device only.
- 5. When using loose powder Bore will be wiped after each shot.
- 6. NO SMOKING AT LOADING AREA OR FIRING LINE.
- 7. The Range Officer reserves the right to inspect any and all firearms and conduct on range. And do so as they see fit.
- 8. NO black powder shooting during archery shooting events.
- 9. FIREARM VIOLATIONS SUBJECT TO EXPULSION.
- 10. The black powder range (muzzle-loader & inline fire arms) at Ridge road is only opened for sanctioned events.

### RULES AND TERMS OF AGREEMENT BY SHOOTERS USING SOUTH CUYAHOGA SPORTSMEN'S ASSOCIATION RANGES

The purpose of these range rules is to standardize the Manner, Conduct, Firearms, and Ammunition for all individuals utilizing the South Cuyahoga Sportsmen's Association – Chatham, Ohio – indoor and outdoor shooting range. These rules shall be considered as the reference during SCSA scheduled shooting sessions, and while using this facility.

# **GENERAL RANGE RULES**

- Anyone suspected or demonstrating an abnormal behavior pattern, such as: being under the influence of a chemical or mood-altering material (i.e. - medication, alcohol, or severely overtired), will be disallowed from the range area.
- 2. Shooting events are a function of the SCSA. Therefore, the designated Range Officer and/or Chairman of the "event" shall have primary operational responsibility and authority. All participants must share general responsibility and conduct during these sessions.
- 3. SCSA's Board of Trustees determines a range usage fee. Payment of this fee is due at the beginning of each session, or as agreed to by the person(s) in charge.
- 4. All shooters must wear eye and ear protection while on the firing line.
- 5. The pistol and rifle ranges are restricted to members and immediate family (wife, husband, dependent children) and any other children under 18 years of age that are accompanied by a member. Two (2) guests other than immediate family members are allowed two (2) visits per lifetime after that they are encouraged to apply for membership.

**<u>SAFETY</u>** is the key factor. We want all of our shooters to enjoy themselves, compete fairly, and share a few good times.

### FIREARMS AND AMMUNITION

1. All firearms brought to the firing line are subject to inspection. Inspection is respect to the firearm's Functional Safety Condition for the concern of all present. One or more of SCSA NRA Certified Instructors or Range Officer shall make final determination. \*NRA is the National Rifle Association.

- 2. All firearms, which are on the line of fire, and not secured on a rifle shooters mat, or pistol shooters box, or similar device, must be Empty, Open, Muzzle, Pointed Downrange, and the Safety in the On Position, and a ECI (Empty Chamber Indicator) in place if applicable.
- 3. There will be NO Handling of firearms while anyone is Downrange.
- 4. No Foods, Smoking, or Beverages are permitted on the firing line.
- 5. When the outdoor range is being used for shooting, the second gate, at the 200 yard impact point, must be placed across the road and the sign signifying the range is in use is put in place. The first gate at Beeches Palace does not have to be closed except for the CMP shoots.
- 6. A shooter having loads perceived by the Range Officer, person in charge, or other shooters as having unapproved target ammunition, will be asked to explain their status. If it is determined that the loads are not approved, the individual will be asked to cease shooting with that particular load, and or firearm. (This is simply for safety and courtesy to others).
- 7. The Range Officer(s) will announce each course of fire, predetermined number of rounds to be fired, and time frames. All shooting will commence and cease as directed.
- 8. Anyone conducting themselves in an unsafe manner, or not obeying these rules is subject to dismissal from further range usage and forfeiture of any unused paid fee.

#### 9. Everyone MUST WEAR ear and eye protection.

- 10. Participants are to assist in all clean-up activities.
- 11. SAFETY is the key factor. We are doing our best to ensure this continues. We want all of our shooters to enjoy them selves, compete, and to share a few good times.
- 12. Due to the destructive characteristics of the 50 BMG, SCSA will not allow the 50 BMG on the range except for sanctioned events.
- 13. Armor piercing or tracer rounds are **NOT** permitted on any of SCSA Ranges.
- 14. No exploding targets may be used on any of the ranges unless approved in advance by the Board.

#### **CHATHAM RANGE RULES**

South Cuyahoga Sportsmen's Association has one of the only "open range" policies in this area. Continuation of this policy depends on your behavior. Members must attend outdoor range orientation in order to use the outdoor range.

- Hours for the rifle pistol range are: Weekdays 9:00 a.m. until sunset, and Sundays 12 Noon until 5:00 p.m. The rifle - pistol range will be CLOSED during the pheasant, rabbit and deer gun season except Sundays between 12 Noon and 5:00 p.m.
- 2. The range is also CLOSED during SCSA sponsored activities in which the range is affected or may have an effect on the other activity(s). Events, which close the range, are pre-approved by SCSA Board of Trustees, and advance notification is given to the general membership.
- The Small Game Season is normally from early November until February 28(9) each year. Note, the SCSA has a shooting preserve license and therefore is allowed the right to change / set season dates according to Ohio law.
- 4. Shotguns using RIFLED SLUGS "only" will be permitted on this range for sighting-in purposes. Using shotguns with pellets (shot loads) IS NOT permitted on this range at "any" time. This is to prevent the unnecessary destruction of SCSA target frames used for rifle, pistol, and rifled slug shooting.
- 5. Shotgun "patterning" may be done at the Northwest corner of the Parking area, Skeet, or Trap Fields by utilizing your own target framing. SCSA periodically provides a "hoop" or other suitable device for shotgun patterning; however, they do not last long.
- 6. A "LOADED" firearm must never be brought to, or taken from this range. This does not apply to valid CCW holders.
- 7. Firearms should be handled only on the "firing line". The muzzle must be pointed DOWN RANGE at all times. DO NOT elevate the muzzle above the BACKSTOP. This is especially important should you have a

malfunction, or you are making an adjustment to a firearm.

- 8. DO NOT place targets directly on the wooden target frames, or other forms of structural supporting devices.
- 9. Trick, Quick-draw or "horse-play" of any kind is PROHIBITED.

Firearms discharge is limited to one (1) round every five (5) seconds.

#### 10. <u>Hearing and eye protection ARE TO BE USED any time you are</u> <u>shooting.</u>

- 11. Upon entering the Range area Rifles and Shotguns not in a carrying case must be placed either in the rifle rack located directly behind the cement benches, or on one of the other shooting benches. In either location, the ACTION MUST BE OPEN, and the firearm UNLOADED and an ECI (Empty Chamber Indicator) inserted. Rifles carried in a "hard case" or similar device may be left in the case, however, the action(s) must remain OPEN and UNLOADED. Handguns not in a box, carrying case, or holster, must be placed on one of the shooting benches with the Handgun UNLOADED, and the ACTION OPEN as applicable to the firearm.
- 12. Firearms on any shooting bench must ALWAYS be pointed down-range. When not in the process of "firing": (1) If so equipped – the applicable MECHANICAL SAFETY (commonly referred to as "the safety") is to be ON, (2) Revolvers must have their "cylinder" swung out, or "thumb gate", or "top hinge" OPEN as applicable to the firearm, (3) Autoloading Handguns and Rifles with detachable magazines must have their MAGAZINE OUT, and the "slide" or "bolt" locked in the OPEN position. (4) All other types of Rifle and Shotgun actions (bolt, lever, pump/slide, hinge"), must have their ACTION OPEN when not in use, during a cease-fire, or Target change.
- NOTE some firearms (such as certain .22 Rim-fire autoloaders with Tubular or Box Magazines) may not automatically allow the action to remain open because of its mechanical design. As may be applicable:
  (1) An "empty" box magazine may be left in place to keep the action open, or (2) place an object (such as a brightly colored piece of plastic, wood, or similar non-damaging item) between the "bolt and the breech"

to permit the firearm to remain in the OPEN position. SAFETY must be first, and is the key!

- 13. ECI (Empty chamber Indicators) is required on all ranges indoor and outdoors.
- 14. Smoking on the Firing Line while handling "BLACK POWDER" is prohibited.
- 15. When any person(s) are down-range, ALL shooters are to step behind the firing line, and there will be NO HANDLING of any firearm(s) at this time and the range lights must be on.
- 16. Paper targets are the normal targets to be used on this range.
- 17. Tin Cans and Glass ARE NOT to be used as targets.
- 18. Balloons, Clay Pigeons, and similar targets may be used provided they are "cleaned up" and properly disposed of prior to "your" leaving. Because of their popularity in today's shooting sports, "Sporting Impact Plate" type targets may be used for Small Bore Rifles (.22 Rim-fire), Muzzle-loaders, black powder firearms and Handguns. NO Center-fire Rifle shooting at steel impact type targets.
- 19. Alcoholic beverages ARE NOT allowed on the range, nor are any person who has been, or is suspected of having been drinking an alcoholic beverage or influenced by drugs.
- 20. Only authorized targets and frames will be used as determined by SCSA Chatham Range chairman(s), and posted in these rules.
- 21. Any "dud" (non-functioning ammunition) IS NOT to be left lying on the ground, the benches, or in a trash container: Duds or unwanted ammunition is to be: (1) taken back with you, or (2) placed in the steel "swing-lid" container located directly behind the firing line cement benches.
- 22. All current Range Rules that are POSTED must be followed.
- 23. On the 200-yard range shooters must shoot from the bench rest, sitting,

or prone position ONLY, except for sanctioned events.

- 24. NO Junior Member, or Minor person (under 18 years of age) is permitted to be "ON OR AT" this range or immediate area, utilize, or handle "any" firearm without a South Cuyahoga Sportsmen's' Association "current" adult member being present. The adult must be with the Junior Member or Minor at all times while at the range, and while they are on SCSA property.
- 25. "Courtesy" is the policy. Range usage is primarily on a first-come, firstserve basis; however, "sharing range time will be the rule". If a timing conflict occurs, it is suggested that increments of 30 minutes of respected usage be alternated between shooters. This pertains to indoor and outdoor ranges.
- 26. SCSA Chatham Range has been safe since its inception many years ago. In order to keep it this way, it is up to all of us to look out for the well being of each other and maintain SAFE SHOOTING PRACTICES at all times.
- 27. Due to the destructive characteristics of the 50 BMG, SCSA will not allow the 50 BMG on the range except for sanctioned events.
- 28. No Fully Automatic FIRE is allowed on any SCSA property. This does not limit bringing a fully automatic gun to the range it does however stipulate how fast rounds can be fired.
- 29. VIOLATIONS OF THE RANGE RULES ARE SUBJECT TO EXPULSION.
- 30. The pistol and rifle ranges are restricted to members and immediate family (wife, husband, dependent children) and any other children under 18 years of age that are accompanied by a member. Two (2) guests other than immediate family members are allowed two (2) visits per lifetime. After that they are encouraged to apply for membership.

# **NOTES**

Range Safety Officer (RSO): When present an RSO has total control of the firing line whether shooters are participating in activity or not. No one should be handling any firearms when there is someone beyond the front

line (shooting line).

## **POSTED Chatham Range Rules**

# **Safety First**

- Range flag must be raised when range is in use.
- All members required to <u>register</u> in the Range Sign-In Book.
- ABSOLUTELY NO RAPID FIRE.
- Firearms discharge is limited to one (1) round every five (5) seconds.
- Eye and ear protection are mandatory.
- All targets, regardless of type, will be placed at eye level and in line with the shooting position that you are using.
- No targets will be placed on the ground.
- All targets are to be placed at the back stops.
- All bullets must be confined in the impact area.
- No target is to be placed less than 30 inches from the ground. This rule comes into effect when shooting prone.
- Beware of others and your surroundings.
- Be courteous and safe at all times.
- ABSOLUTELY NO HORSE PLAY
- SCSA members have the right to ask for identification of anyone using the range and shall reciprocate when asked.
- THINK GUN SAFETY AT ALL TIMES.

## ADDENDA

## What is a ECI EMPTY CHAMBER INDICATOR

ECI



This item has been called many things by the outdoor sportsman. It can be made up of many things but one of the simplest is one made from a Cable Tie looped as seen above and stuck in the bore of the pistol, rifle, or shotgun when not in use. Bright colored weed whacker line may work also. (Check with the Range and Range Officer for there preference.

For ease of identification it will be identified as the **<u>ECI</u>**.

Other names the ECI has been identified are: empty chamber flag, open boar indicator, open bolt indicator, empty chamber indicator, open bolt flag, chamber flag or unloaded flag.

This is a safety item that is becoming mandatory for all to use.

#### General Rules of Debate

- 1. No members may speak until recognized by the chair.
- 2. All discussion must be relevant to the immediately pending question.
- 3. No member may speak a second time until every member who wishes to speak has had the opportunity to do so.
- 4. No member can speak more than twice to each motion.
- 5. No member can speak more than five minutes.
- 6. All remarks must be addressed to the chair no cross debate is permitted.
- 7. It is not permissible to speak against one's own motion (but one can vote against one's own motion).
- 8. Debate must address issues not personalities no one is permitted to make personal attacks or question the motives of other speakers.
- 9. When possible, the chair should let the floor alternate between those speaking in support and those speaking in opposition to the motion.
- 10. When a large number of people wish to speak to a motion it may be advisable for the chair to make a speakers' list.
- 11. Members may not disrupt the assembly.
- 12. Rules of debate can be changed by a two-thirds vote.
- 13. The presiding officer or chairman must remain impartial during debate the presiding officer must relinquish the chair in order to debate the merits of a motion and will regain the chairmanship after the motion is voted on or dispensed with.
- 14. The presiding officer or chairman can vote only to break a tie (or 2/3 for matters requiring a 2/3 vote) exception: the presiding officer may vote on any vote by ballot.